



Cam Cricket Club



Constitution

1. Name:

The name of the Club is Cam Cricket Club, hereafter to be referred to as "the club" and the club shall be affiliated to the England and Wales Cricket Board and the **Gloucestershire Cricket Foundation**.

2. Aims and Objectives:

- (a) To foster and promote participation in the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.
- (b) To provide and develop facilities, by way of improvements and extensions to existing amenities for all members.
- (c) To support the Cam Sports Club in the management of the facilities.
- (d) To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
- (e) To ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the Policy.
- (f) To ensure a duty of care to all members of the club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.
- (g) **The club shall adopt and implement the ECB Anti-Discrimination Code of Conduct and any future versions of this policy.**
- (h) To encourage all members to participate fully in the activities of the club.

3. Membership:

- (a) Membership of the club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
- (b) The club may have different classes of membership and subscription on a non discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- (c) Application for membership of the club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club.
- (d) No person shall be eligible to take part in the business of the club or eligible for selection for any club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by the Committee.
- (e) The club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.
- (f) All members of the club are required to become members of the Cam Sports club as a term of their membership.
- (g) All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and any Codes of Conduct that the club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.



Cam Cricket Club



4. Club Composition:

The club will run teams in the following groups:

- Mens
- Ladies
- Juniors (boys & girls)

5. Classes of Membership:

There shall be 7 of classes of membership available - these are:

(a) Voting members:-

- President
- Senior Playing Member
- Junior Playing Member (Under 18 playing senior cricket)
- Associate Member (non-playing)
- Honorary/ Life Member

(b) Non Voting members:-

- Vice President
- Youth playing member (Under 18 not playing senior cricket)

A list of members in each category shall be maintained by the Treasurer or other Officer of the club.

6. Officers:

The Officers of the club shall be as follows:

(a) Executive Officers:-

- Chair.
- Vice Chair.
- Secretary
- Treasurer.
- Club Welfare Officer(s).
- Club Captain

(b) Others:-

- General Committee member (max number to be determined by Management Committee).
- Youth Committee representative.
- Ladies Committee representative.
- Youth Representative.

(c) Honorary Officers:-

- President.
- Vice-President(s).



Cam Cricket Club



7. Election of Officers:

All Officers shall be elected at the Annual General Meeting of the club from, and by, the members of the club.

All Officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

8. Management Committee:

The affairs of the club shall be conducted by a Management Committee (the Committee) comprising the Executive Officers of the club and other members elected from, and by, the voting Members of the club. Only these members of the Committee shall be entitled to vote at Committee meetings.

The Committee will be convened by the Secretary and shall meet at agreed intervals and not less than six times per year.

The quorum required for business to be agreed at Committee meetings shall be six, one of whom shall be an executive officer.

The duties of the Committee shall be

- (a) To control the affairs of the club on behalf of the members.
- (b) To keep accurate accounts of the finances of the club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The club shall maintain a bank current account and the following Officers shall be authorised to sign club cheques: any two from the Chair, Treasurer and Secretary.
- (c) To co-opt additional members to the Committee, as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.
- (d) To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.

The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non club members invited to advise on specialist subjects.

The Committee shall manage sub sections of the club (Ladies and Juniors), through the means of separate sub committees. Representatives from each committee will provide a report at each Management Committee meeting on the current status of the sub section.

An elected Committee member ceases to be such if he or she ceases to be a member of the club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee. The Committee shall fairly decide time limits and formalities for these steps.

The Committee has the power to:-



Cam Cricket Club



- (a) Acquire and provide grounds, equipment, coaching, training and playing facilities, transport, medical and related facilities.
- (b) Provide coaching, training, first aid, and related social and other facilities.
- (c) Take out any insurance for club, employees, contractors, players, coaches, guests and third parties.
- (d) Raise funds by appeals, subscriptions, loans and charges.
- (e) Borrow money and give security for the same, and open bank accounts.
- (f) Buy, lease or licence property and sell, let or otherwise dispose of the same.
- (g) Make grants and loans and give guarantees and provide other benefits.
- (h) Set aside funds for special purposes or as reserves.
- (i) Invest funds in any lawful manner.
- (j) Employ and engage staff and others and provide services.
- (k) Co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any club or body involved with cricket and thirdly with government and related agencies.
- (l) Do all other things reasonably necessary to advance the aims and objectives of the club.

NONE of the above powers may be used other than to advance the aims and objectives in a manner consistent with the Rules and the general law.

9. General Meetings:

The Annual General Meeting of the club shall be held no later than the 1st week of November.

Twenty one clear days notice of the Annual General Meeting shall be given to members by posting on social media, group chats and club website. Members must advise the Secretary in writing of any other business to be moved at the Annual General Meeting at least 14 days before a meeting.

The business of the Annual General Meeting shall be to:

- (a) Confirm the minutes of the previous Annual General Meeting and any Special General Meetings held since the last Annual General Meeting.
- (b) Receive the independently examined accounts for the year from the Treasurer.
- (c) Receive the annual reports the Chair, Youth section, Ladies section and senior captains.
- (d) Elect an Examining Accountant.
- (e) Elect the Officers of the Club (i.e., President, Vice Presidents, Chair etc.).
- (f) Review club subscription rates and fees, and agree them for the forthcoming year.
- (g) Confirm any continuing delegated authorities.
- (h) Transact such other business received in writing by the Secretary from members fourteen days prior to the meeting and included on the agenda.

Nominations of candidates for election of Offices shall be made in writing to the Secretary prior to the commencement of the Annual General Meeting. Nominations can only be made by voting Members and must be seconded by another voting Member.

Special General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than ten voting Members of the club. At least 21 days notice of the meeting shall be given.



Cam Cricket Club



At all General Meetings, the Chair will be taken by the Chair or, in their absence, by a deputy appointed by voting Members attending the meeting. Decisions made at a General Meeting shall be by a simple majority vote from those voting Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.

A quorum for a General Meeting shall be twelve voting Members and Officers of the Club including at least one from the Chair, Secretary and Treasurer.

Each voting Member of the Club shall be entitled to one vote at General Meetings.

10. **Alterations to the Constitution:**

Any proposed alterations to the club Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a voting Member of the club and seconded by another voting Member. Such alterations shall be passed if supported by not less than two-thirds of those voting Members present at the meeting, assuming that a quorum has been achieved.

11. **Finance:**

The Treasurer shall be responsible for the finances of the club and for providing a report on the financial position as required by the Committee.

The Treasurer shall ensure that the club maintains adequate and appropriate insurance to cover the activities of the club.

The financial year will end on 30th September.

The Treasurer will present an independently examined statement of annual accounts at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of any two from the Chair, Secretary or Treasurer.

Junior and Ladies sub sections will operate their own separate accounts for the purpose of running these sections and separate Treasurers will be appointed, who will be responsible for administering these accounts. However these accounts will report to the club committee and form part of the overall accounts for Cam Cricket Club.

All club monies shall be banked in an account in the name of the club.

12. **Property and Funds:**

- (a) The property and funds of the club cannot be used for the direct or indirect private benefit of members or third parties other than as reasonably allowed by the Rules and all surplus income or profits shall be reinvested in the club.
- (b) The club may also in connection with the sports purposes of the club:-
 - Sell and supply food, drink and related sports clothing and equipment.
 - Employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present.
 - Pay for reasonable hospitality for visiting teams and guests.
 - Indemnify the Committee and members acting properly in the course of the running of the club against any liability incurred in the proper running of the club (but only to the extent of its assets).



Cam Cricket Club



13. Discipline and Appeals:

All complaints regarding the behavior of members should be lodged in writing with the Secretary.

The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 28 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The disciplinary sub-committee has the power to take appropriate disciplinary action, including the termination of membership.

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non members of the club. The Appeals Committee shall consider the appeal within 28 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

14. Dissolution:

- (a) If at any General Meeting of the club, a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene a Special General Meeting of the club to be held not less than one month thereafter to discuss and vote on the resolution.
- (b) If at that Special Meeting, the resolution is carried by at least three quarters of the Voting Membership present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club
- (c) The Committee will then be responsible for the orderly winding up of the club's affairs.
- (d) After settling all liabilities of the club, the Committee shall dispose of the net assets remaining to one or more of the following:
- (e) to another club with similar sports purposes which is a registered charity and/or
- (f) to another club with similar sports purposes which is a registered Community Amateur Sports Club and/or
- (g) to the sport's governing body for use by them for related community sports.



Cam Cricket Club



15. Declaration:

Cam Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.

SIGNED (CLUB CHAIRMAN)

NAME: STEVE BALLARD

SIGNATURE

DATE: 10th January 2023

SIGNED (CLUB SECRETARY)

NAME: JAKE DOLBEAR

SIGNATURE

DATE: 10th January 2023

Other documents referred to in this constitution, which form part of the terms and conditions of this constitution are:

- (a) ECB 'safe hands' policy and guidance.
- (b) ECB Code of Conduct.
- (c) Cam CC Child Protection Policy.
- (d) Cam CC Equity Policy Statement.
- (e) Cam CC Codes of Conduct for:-
 - Players
 - Parents/Guardians/Guests
 - Club Officials/Volunteers
- (f) Rules of individual Competitions

Note: the above does not constitute an exhaustive list.